



OFFICE OF RESEARCH AND DEVELOPMENT

CLAIM BILL - REFRESHMENT EXPENSES

Research Advisory Committee (RAC)

1	Name of the RAC Convener	:	
2	Name of the Department	:	
3	Nature of Meeting	:	RAC/Synopsis/Viva Voice
4	Number of Scholars Attended	:	
5	Date of DRC / RAC/ Synopsis/Viva Voice	:	
6	Venue of the Meeting	:	
7	Name of the expert member with full Address	:	
8	Particulars		Amount (Rs.)
	Refreshment Expenses up to Rs 300/- (bill to be enclosed)		
	Total		

Signature of Department R&D Incharge

Signature of the RAC Convener

Signature of the Director (R&D)

Account Details:

Name of the Account holder :
 Name of the Bank and Branch :
 Account No. :
 IFSC Code :
 Phone Number :